QUICK GUIDE – CREEK ASSESSMENT PROCEDURE

- Creek is assessed before the school day starts (approximately 6:30am) and parents are notified if school closure is required (phone call from classroom teacher) - NB. The school and ECC's Facebook page will also be updated [https://www.facebook.com/groups/484735984981521/](https://www.facebook.com/groups/484735984981521/).
- Regular monitoring of creek levels will be conducted throughout the day to assess any ongoing risk of flooding.
- Parents & Staff will be advised if the creek is considered at risk of flooding over the bridge into the school grounds and evacuation is required (notification via email and facebook).
- Students will be loaded onto buses (youngest to eldest) and transported to the Maleny Showgrounds Main Pavillion for collection by parents.
- Classroom/ECC teachers are responsible for calling every family. **This process will only begin once the class is at the showgrounds, to allow the teaching staff to focus on ensuring students are loaded onto the bus and transported safely and efficiently.**
- Students are collected by a parent/carer from the Maleny Showgrounds Main Pavillion – **it is imperative that all parents check in with the student's classroom teacher to sign their child out, before removing their child from the premises.**